



United Way of Southwestern Pennsylvania



EMPLOYEE SPOTLIGHT

BROOKE SMELTZER

What is your name, title, and department?

Brooke Smeltzer, Leadership Assistant, Administration

Can you tell me about your role at United Way?

I joined the United Way team in October 2023, so I'm still getting acquainted with everything pertaining to my role. I stay connected to the leadership team and communicate with them frequently to ensure they are prepared and have all items needed. I pass along information to partners, board members, other staff, vendors, etc. I also have a bit of daily office duties that differ from day to day, but some remain the same. Each day is different and I truly enjoy that!

What do you love best about working here?

I truly love the fact everyone is doing their part to better our communities and to help our partners. The balance between work and personal life is very manageable and that's huge for me.

How did you end up working at United Way?

I was actively searching and applying for different positions and then by fate, I saw the open position at United Way and I quickly applied. I have never worked for a nonprofit before, but it all felt right. When I was offered the position, I couldn't express the gratitude I had and still have today for this opportunity.

Who is the most famous person you have met?

I've met and worked with Troy Aikman and Joe Buck on NFL sets for Pittsburgh Steeler games.

What are your interests outside of work?



I have one mini human and four little ferrets that I love dearly. I enjoy summer days and sitting by the fire at night. I love to listen to anything that makes my soul move; music is very healing to me. I like to garden and watch all the different flowers grow and see all the vibrant colors and scents they create.

Do you have any talent or skill that we would be surprised that you have?

I'm creative with chalk art and pulling out inner beauty in someone with the right set of makeup brushes and products!

SPEED ROUND: CHOOSE ONE!

Morning person **or** night owl?

Breakfast **or** dinner?

Coffee **or** tea?

Dog person **or** cat person?

Beach **or** mountains?